

CONFIDENTIALITY AGREEMENT

As a reviewer for the Canadian Council on Learning, you will be provided with proposals that contain confidential information and we request that you agree:

1. that you will maintain and preserve the confidentiality of this information;
2. not to use or allow the use of any portion of this information including any notes, summaries or other material prepared by you and derived from your inspection or evaluation of the proposal except in connection with the performance of your review;
3. not to disclose or allow disclosure to others of any information contained in this proposal;
4. not to discuss your engagement or any of the information contained in the proposal with any party other than CCL without the express written consent of CCL;
5. to deliver to CCL, immediately upon request, the proposal and any related materials, without retaining any copies or extracts; and
6. that you shall notify CCL immediately upon discovery of any unauthorized use or disclosure of this information and will cooperate with CCL in every reasonable way to help CCL regain possession of the information.

If you or anyone to whom you transmit the proposal pursuant to this agreement becomes legally compelled to disclose any of the information it contains, CCL agrees that such disclosure will not constitute a breach of this agreement, provided that you will immediately notify CCL so that if CCL determines it is necessary, CCL may seek a protective order or other appropriate remedy. You consent to CCL obtaining any protective order or other appropriate remedy that CCL may seek for the purpose of preventing disclosure of any of the information to the public.